



**HOUSE OF HOPE  
PURCHASE & INSTALLATION OF  
HVAC SYSTEMS  
BID SPECS & REQUIREMENTS**

1. Project comprises of three (3) buildings (cottages) located at 1726 South Buckley Lane Provo Utah 84606. Each bid will include the removal and replacement of all 6 furnaces with new Bryant or comparable 80% efficient furnaces including ductwork modifications, new filter racks and filters, flue, power and gas modifications. Install 6-new 13 SEER AC systems complete with refrigeration lines. The removal of six (6) evaporative coolers and cap the ductwork, all equipment needed as well as the labor required for installation. All recommended work should be up to current local Utah and Utah County codes as well as taking the building's aesthetics into consideration.
2. Bid should include the following:
  - a. Removal and disposal of old (6) evaporative coolant system units and furnaces
  - b. Permits & Costs as required
  - c. Electrician
  - d. Installation, of HVAC systems which will include portable central controllers, MHK1 thermostats, and either 6k, 9k, 12k interior units as required for coverage and 40k or 60k BTU outdoor units as necessary, exterior wall mounts and brackets if necessary, line hide and bird screening (to prevent nesting).
3. All work will be scheduled and completed through consultation with House of Hope's Project Manager. A detailed work schedule will be provided by chosen bidder with an understanding there are residents living in each facility and work will be done during weekday hours between 9AM-4PM. Work schedule will be pre-approved by House of Hope's Project Manager prior to the start of any work.
4. HOH will choose the lowest responsive bid based on reasonableness, thoroughness and detail in its descriptions. HOH will approach the work with the following;
  - a. Clear communication regarding scope of work, timeline, priorities and expectations.
  - b. Staying within the allowed budget.
5. Bidder will furnish the required insurance naming your company and House of Hope as insured.
  - a. Your Insurance Company must provide documentation showing the Insurance Provider meets the requirements of the contract.
6. Furnish a Certificate of Workmen's Compensation obtained from the Utah State Insurance Fund.
7. Provide a copy of your Contractor's License to act as a contractor in the State of Utah.
8. Clearance of Federal Debarment list by Mountainland AOG, Provo City and Orem City.
9. A required pre-bid meeting will be held to familiarize Bidders with the site and the existing condition of the property. In addition, a bid packet containing all work specs will be provided at that time. Bidders will meet on Thursday, April 7th at 1:30 pm at House of Hope Provo (Project Site) located at 1726 Buckley Lane, Provo, UT 84606. ***This is a mandatory pre-bid meeting.*** Bidders will be given an opportunity to tour the site and submit questions concerning the A/C Project.

10. Sealed bids that meet all work specs provided must be received no later than 4:00 p.m., Mountain Standard Time on April 15th at 857 East 200 South, Salt Lake City, UT, 84102.
11. The Agency reserves the right to reject any or all bids or to waive any informalities or irregularities in the bids or in the bidding process.
12. Bids will be mailed or hand-delivered in a sealed envelope to;  
House of Hope  
Attn: Development Dept.  
857 East 200 South  
Salt Lake City, UT 84102

**This project will be a FEDERALLY FINANCED COMMUNITY DEVELOPMENT PROJECT. All rules and regulations governing such projects will be applicable. The contract is to be awarded to the lowest responsible and responsive bidder, whose bid meets the requirements and criteria set forth in the request for bids. Requirements for prevailing wage rates and certified payrolls apply as it is subject to the Davis-Bacon Act.**

**Also, work to be completed under this project is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, the purpose of which is to ensure employment and other economic opportunities generated by HUD-assisted projects shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.**

**Please note:**

**All (sub)contractors participating in this project must have a Data Universal Numbering System (DUNS) number and be registered on the federal System for Award Management (SAM) at [sam.gov](http://sam.gov).**

For questions please contact Margaret at [myeates@houseofhopeut.org](mailto:myeates@houseofhopeut.org)